



Financial support application guidelines

Funding package:

Apply for financial support to enable your attendance at the Priorities 2024 Conference. The Priorities 2024 Conference offers four types of funding packages to support your participation in oral/poster presentations or organized sessions, with rates determined by continent:

- ASEAN: 1,200 USD
- Asia outside ASEAN: 1,500 USD
- Africa/Europe/Pacific: 2,000 USD
- Latin America: 3,000 USD

Please note that the award may not be able to fully cover all of your expenses. We will only cover up to the specified amount for each funding package as indicated.

Eligibility information:

To be eligible to apply for the financial support or bursary, you must:

- be a full-time student (applicable for all countries and territories) or
- be a participant working in a **Low-income** or **Lower-middle income** country/territory according to the [World Bank Country classification](#); and
- submit an abstract or a proposal

You are not required to register for the conference or be accepted to present at the conference at this stage. However, if you are a successful awardee, you must complete the following steps in order to receive the grant:

- Have abstract/proposal accepted
- Register for the conference
- Not already have secured financial support from other sources for the Priorities 2024 conference

Application and submission information:

Eligible applicants must contribute to the conference by submitting an abstract or proposal. Successful applicants must be accepted to present at the conference.

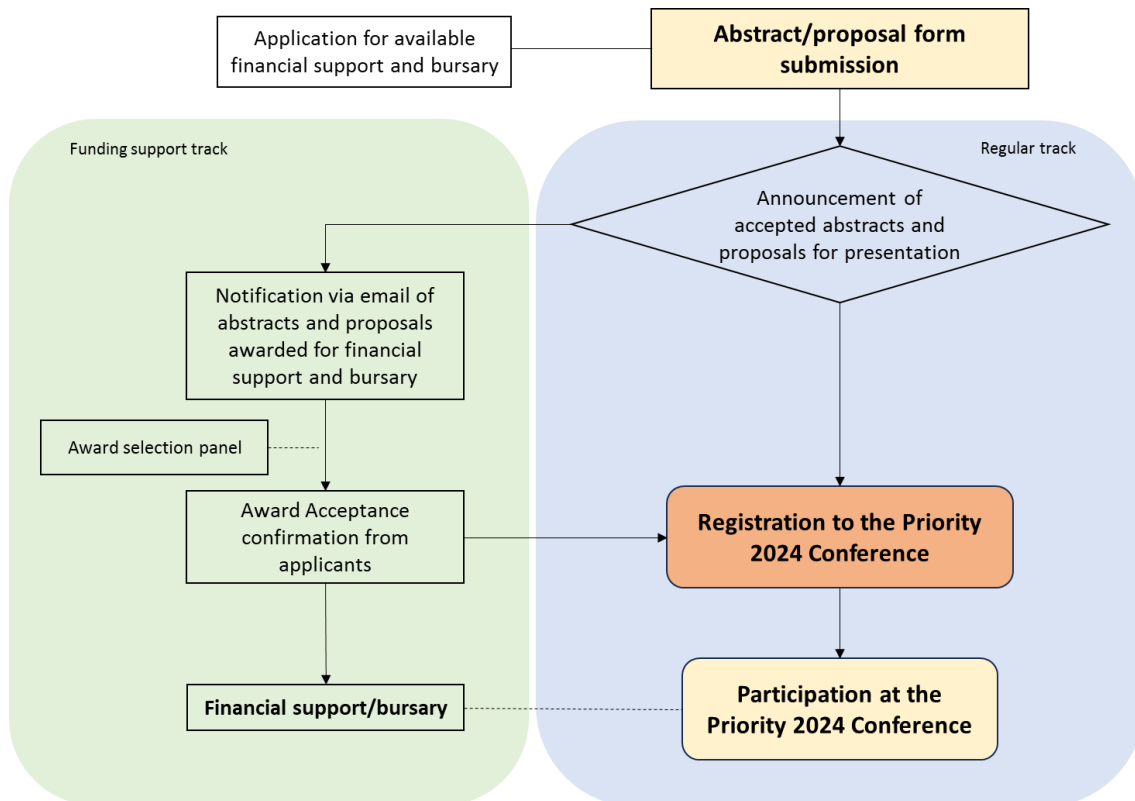
The application for financial support or bursaries is included in the abstract and proposal submission form. You are NOT required to submit a separate application. By submitting your abstract or proposal, you are required to complete the questions which will be taken into consideration automatically during the awardee selection process.





Selection process:

Your application will be reviewed by us and/or funding donors with different evaluation criteria based on their discretion and funding priorities (see also an overview of the selection process below). The criteria and selection process shall be subject to the deliberations of the independent funding committee, consisting of the funder representative, the ISPH committee, and the local organizing team. We may contact you for further information or supporting documentation if needed.



Notification of the final decision:

We will notify you of the final award decision via E-mail. Please confirm your acceptance of the award by replying to the email within the specified deadline. Without confirmation, we may offer the award to another applicant.

Payment of bursaries:

As part of the reimbursement process, you are required to settle all expenses upfront. Reimbursements will be initiated on the day of the conference. If relevant, copies of qualifying receipts may be required (i.e., airfare, taxis, hotel portfolio, etc.). If confirmed bursary recipients end up not participating in the conference, waitlisted recipients will be offered the bursary instead.





PRIORITIES 2024 CONFERENCE

Timeline and key dates:

20 November 2023

Abstract/proposal submission (including financial support application) closing date

January 2024

Announcement of accepted abstracts/proposals

February 2024

*Announcement of selected awardees

End-March 2024

Registration closing date

8-10 May 2024

Conference days

*Note: Tentative and subject to the announcement date of accepted abstracts/proposals

Contact information:

For any inquiries related to financial support and bursaries, please contact info@priorities2024.com





Terms and Conditions:

We recommend that you read these Terms and Conditions carefully before requesting financial support.

Definitions

To help you understand some of the important terms set out below, we have set out what some of the keywords mean in this document:

- **'Award'** refers to the award of financial support or bursary
- **'Offer'** means the formal offer or notification email to you of an award, subject to the terms and conditions set out in this document.
- **'we/us/ours'** refers to the International Society for Priorities in Health (ISPH) committee and the Priorities 2024 Conference local organizing team, Health Intervention and Technology Assessment Program (HITAP), Thailand.
- **'you/your'** refers to a prospective applicant for the award
- **'Financial support'** means the award of money towards fee payment or other logistic costs for participants from lower-middle income and low-income countries.
- **'Bursary'** means the award of money towards fee payment or other logistic costs for the awardee.

Application, eligibility, and decisions

1. Eligibility criteria for Awards are stated on the relevant section of the Priorities 2024 Conference webpage and may be amended from time to time. You must meet these criteria in order to be considered for an Award but meeting them does not guarantee that financial support or bursary will be awarded. Awards are granted on a rolling basis.
2. To be eligible for an Award, you must be selected to present at the Priorities 2024 Conference.
3. In addition to the eligibility criteria, an Award can be granted based on the discretion of relevant funding donors.
4. We reserve the right to withdraw the awards offered in circumstances where the terms of the financial support and bursaries have not been met.
5. We reserve the right to amend the terms and amount of the awards at its sole discretion.
6. Awards are granted with the expectation that applicants will attend the Priorities 2024 Conference in Bangkok, Thailand.
7. At any given time, you or any workshop shall not be awarded more than one centrally administrated Award, unless otherwise endorsed by us and/or relevant donors.
8. Award may not be transferred from you to another recipient except at the express discretion of us and/or relevant donors.
9. Award may not be deferred for a later year of the conference.
10. All decisions will be at the discretion of the Selection Panel consisting of members of us and/or relevant funding donors. Offers will be final, and no correspondence will be entered into.





PRIORITIES 2024 CONFERENCE

11. If you apply for an Award, then you are accepting these terms and conditions and if we confirm that you will receive an Award from us that will also be subject to these terms and conditions.

Payment and conditions

12. Awards will not be paid or credited automatically towards your registration fee. There shall be processes for an eligibility check and presentation of relevant documents if applicable. You will receive an Award upon arrival at the Priorities 2024 Conference.
13. If relevant, you may be required to engage with publicity and promotional activities as a condition of your receipt of an Award. If such activities are required by relevant donors, we will notify you in writing when confirming your Award, and it is a key requirement for you to take part in agreed activities if you are in receipt of certain Awards.
14. We shall assume no liability in the event that you cannot attend the conference, or your provided information is found false or incorrect at any stage. Your application shall be revoked without any compensation.

Additional costs

15. The Award is only for the amount specified when you receive confirmation of your Award notification from us.
16. Where the Award includes partial financial support, you will be responsible for paying the remaining part of relevant costs not covered by the Award.
17. If any, bank charges or additional expenses associated with the reimbursement process will be deducted from the award. We will NOT be held liable for providing supplementary funding in the event that your expenses exceed the award amount.

Data protection

18. We will hold information about you, and this may include data that is known as personal data or special category data under the Personal Data Protection Act. (PDPA).
19. We will use the information from you and Award application:
 - to process your Award application, to collect feedback and to send you information about us and our subsequent events,
 - if your application is successful then we will also use the information we hold about you to administer your Award,
 - to check eligibility for an Award,
 - to collect feedback and for management activities such as strategic planning, statistical analysis, equal opportunities monitoring and maintaining our IT systems.
20. Any special category data will be handled and stored in accordance with relevant data protection principles and legislation.
21. You can refer to the [Privacy Notice for more information](#).
22. In the event that there is a change to the way we use your personal data we will update the Privacy Notice on our webpages. We consider that it has been brought to your attention upon publication on our website. We encourage you to keep up to date by taking the time to review the Privacy Notice occasionally.

